

From: Gemma Morrison <[REDACTED]>
Sent: 08 January 2024 09:36
To: K&M Community Councils
Subject: Changes to Community Council Insurance Cover

Dear Community Council Secretary,

As you will already be aware Community Councils have been responsible for communicating with Zurich regarding their insurance cover for a number of years as the Council was no longer able to act as a broker in order to comply with Financial Regulations.

The Council has received further legal instruction regarding compliance and it has now been clarified that we are no longer able to procure cover for Community Councils either. This means that the Council has to step away from Community Council insurance entirely and will no longer be able to make a block payment.

We have been advised of the following:-

- The block grant that was in place should not mean an increase in the premium as no discounts were involved in this
- The amount that was previously top sliced for insurance will be provided to Community Councils as part of their admin grant
- Community Councils are at liberty to shop around for other insurance deals and can use any company that meets their needs. However, we have been advised that Zurich is likely to be the most competitive in this market.

What you need to do:-

All Community Councils must...

- Make contact with Zurich or an alternative insurance provider to make alternative arrangements for appropriate insurance cover so that cover can be in place by 1 April 2024
- Ensure that the cover that is sought meets all the needs of the Community Council
- Pay the premium from Community Council funds
- Provide proof of insurance cover to the Council along with independently audited accounts and the minute of the AGM showing their approval in order for the admin grant, data protection fee and insurance amount to be released to them. Grants will not be released until all of this information has been provided.

This is something that Community Councils should look to do early in the new year. As you know we are not allowed to become involved in the process, but if there is any clarification that you require about the process, please let me know.

Kind Regards

Gemma Morrison
Area Committee Officer (K&M)